



Vice Principals

Ms. Robyn Carrera
Mr. Robert Dahill
Mr. Gregory Sneed

Samuel E. Shull Middle School

380 Hall Avenue
Perth Amboy, NJ 08861
Telephone: (732) 376 - 6060
Fax: (732) 638 - 1013

Ms. Melissa España, Ed.S.
Principal



Instructional Leaders

Mrs. Mary Guba
Ms. Erin Johansen

Dear Shull School Families,

I hope this letter finds you and your loved ones in good health and good spirits. The 2020-21 school year is upon us and our entire staff is excited to support you and your child. We will continue to work together through these trying times, and continue to overcome obstacles so that we meet the needs of every student.

We would like to welcome you and your child to Samuel E. Shull Middle School! As you are aware, we are starting the school year with all remote instruction until at least Wednesday, November 18, 2020. I want to thank you for your patience and support as we get ready to launch this virtual learning experience. I know you have many questions about what the start of the school year will look like and I would like to share the following details which should help address some of those questions.

- The first day of school is Tuesday, September 8, 2020 from 8:01-2:38pm.
- Proper attire is mandatory for all students during remote learning. We also encourage your child to prepare for instruction using a “neutral” background or setting.
- All students will follow their full schedule which will be their regular daily schedule.
- Homeroom begins at 8:01 am. Homeroom attendance will be taken.
- All student attendance will be taken each period in Infinite Campus. Students must be visible and on-time to all periods based on their schedule.
- All students must have their cameras on during the entire remote instructional period.
- Students must remain online while working independently on class assignments. Teachers and support staff will be available to answer questions and will be live at all times.

Technology Distribution

We understand that starting school in an online environment may create challenges for some of you that may not have adequate technology in your home. If you do not have access to a computer, please email ~ShullAdministration@paps.net. We will make arrangements with you to come to school and provide you with a district Chromebook. If you are not able to access the Internet, please contact us as well. Distribution will be located in our main entrance. You must adhere to social distancing guidelines and wear masks. Please visit www.paps.net to locate more information on technology.

Daily Schedules & Online Classes

Parents can support instruction by designating an area of the home for learning. Establishing routines and procedures will ensure overall success. Your child’s teacher will be reaching out to him/her on September 8th to introduce themselves and share information for their online classrooms. We will be using Google Classroom as the online classroom to manage student and teacher communication. Teachers will post assignments, announcements, and resources on their Google Classroom. Google Meets will be the online platform for live instruction. Students will need to log into their “classrooms” and “meets” on time based on their schedule.

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Full Day

Students Enter	8:01am
Homeroom	8:01-8:22am
Period 1	8:22-9:09am
Period 2	9:09-9:56am
Period 3	9:56-10:43am
Period 4	10:43-11:30am
Period 5	11:30-12:17pm
Period 6	12:17-1:04pm
Period 7	1:04-1:51pm
Period 8	1:51-2:33pm
Student Dismissal - 5th Grade	2:33pm
Student Dismissal - 6th, 7th, & 8th Grade	2:38pm

Student Attendance:

The District Policy on Student Attendance remains the same. Attendance will be taken on Infinite Campus. Students will be marked present, absent, or tardy for each class period.

Breakfast/Lunch Food Distribution & Lunch Applications

Links for lunch applications can be found on the District's website at www.paps.net and under Departments-Food Services. Lunch will be made available to all of our students at all of our buildings with the exception of East Campus, The Dual Language School and PLC. You can come to Shull to pick up lunch anytime between 10:00 - 1:00pm, preferably during your scheduled lunch time. If it is not convenient to come to Shull, your child can go to his/her closest elementary school to pick up lunch as well.

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Office Procedures

All main office business can be conducted via phone call to the main office, through email and by appointment only. Please contact the directed party or Ms Espana at mespana@paps.net.

Infinite Campus Parent Portal:

You will be able to access student schedules, attendance, and grades on the Parent Portal. Online forms will also be available on the parent portal. To have access to Infinite Campus Parent Portal you will need an activation number. If you do not have one, please visit our website to request your activation number at <https://www.paps.net/Domain/11>.

School Supplies and Books:

The teachers will let you know what school supplies, books, and/or materials needed for the classed during remote learning. We will have designated days at the school to pick up grade level materials. Many of the students' resources and programs that they will be using for their classes are available online.

Code of Conduct

The Student Code of Conduct remains in place. Proper behavior, as it relates to the use of technology is no different than acceptable behavior in classroom and school activities. Students are expected to use the district technology in a responsible and appropriate manner. This includes appropriate behavior during live instruction as well as academic integrity such as cheating and plagiarism. Discipline will be imposed for any student who does not adhere to any area of the Code of Conduct.

List of Contacts

Principal - Ms. Melissa Espana mespana@paps.net
VP's

Ms. Robyn Carrera robycarrera@paps.net
Mr. Robert Dahill robedahill@paps.net
Mr. Gregory Sneed gregsneed@paps.net

Counselors

5th grade - Ms. Laverne Green lavegreen@paps.net
6th grade - Ms. Jacqueline Defilippis jacqdefilippis@paps.net
7th grade - Mr. Thomas Garcia thomgarcia@paps.net
8th grade - Ms. Luz Malave luzmalave@paps.net

Main Office/Head Secretar

Ms. Justina Santiago jusantiago@paps.net

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School Nurse

Ms. Jurgita Katkauskaitė
Ms. Celeste Cott

jurgkatkauskaitė@paps.net
celecott@paps.net

CST

Ms. Kathy Warlick
Ms. Tamara Colangelo
Mr. Kevin Lynn
Ms. Maribeth McCauliff
Ms. Micaela Sierra

kathwarlick@paps.net
tamacolangelo@paps.net
kevilynn@paps.net
marimccauliff@paps.net

Parent Liaison

Ms. Carolyn Arlequin

caroarlequin@paps.net

Please expect to receive additional communication in the days ahead as we approach the start of the school year. All of the most up to date information will be posted on our school website.

Upcoming Important Dates:

- September 8th - First Day of School

You can also visit our district's website at www.paps.net for the 2020-2021 district calendar.

We appreciate your patience and support as we embark on this new online learning adventure together. We are looking forward to connecting with all our students and families, when we kick off the school year next week. We see you, we hear you and we will do everything in our power to love and support you this coming year.

Regards,
Melissa Espana Ed.S.
Principal

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Estimadas Familias,

Espero que esta carta los encuentre a ustedes y a sus seres queridos en buen estado de salud. Ha llegado el año escolar 2020-21 y todo nuestro personal está emocionado de apoyarlos a ustedes y a sus hijos. Por este medio queremos darle la bienvenida a ustedes y a sus hijos a la Escuela Intermedia Samuel E. Shull.

Como ya saben, estamos comenzando el año escolar con la enseñanza remota (por ahora) hasta el miércoles 18 de noviembre de 2020. Quiero agradecerles por su entendimiento y apoyo mientras nos preparamos para lanzar esta experiencia de aprendizaje virtual. Sé que tienen muchas preguntas sobre cómo será el comienzo del año escolar y me gustaría compartir los siguientes detalles que deberían ayudar a responder algunas de esas preguntas.

- El primer día de clases es el martes 8 de septiembre de 2020 de 8:01-2: 38 pm.
- Es obligatorio usar ropa adecuada durante las reuniones virtuales. También les recordamos que cuando estén en frente de la cámara-- el fondo debe ser adecuado para ambientes educativos.
- Todos los estudiantes seguirán su horario completo, que será su horario diario regular.
- Se tomará la asistencia al salón de clases a las 8:01.
- Toda la asistencia de los estudiantes se tomará cada período en Infinite Campus. Los estudiantes deben ser visibles y puntuales en todos los períodos según su horario.
- Todos los estudiantes deben tener sus cámaras encendidas durante todo el período de instrucción remota.
- Los estudiantes deben permanecer en el internet y en sus Google Classrooms mientras trabajan de forma independiente en las tareas de la clase. Los maestros y el personal de apoyo estarán disponibles para responder a sus preguntas y estarán en vivo en todo momento. (Hay muy pocas excepciones a esta regla).

Distribución de tecnología

Entendemos que comenzar la escuela completamente virtual puede ser un poco difícil para los que no tienen la tecnología adecuada en su hogar. Si no tienen acceso a una computadora, envíe un correo electrónico a ~ShullAdministration@paps.net.

Haremos arreglos con ustedes para que vengan a la escuela y reciban una computadora del distrito. La distribución estará ubicada en nuestra entrada principal. Debe cumplir con las reglas de distanciamiento social y usar máscaras.

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Si no tienen acceso al internet, contáctenos también.

Horarios diarios y clases en línea

Los padres pueden apoyar a sus hijos acomodando un área del hogar para la enseñanza. Establecer rutinas y procedimientos asegurará el éxito general. El maestro de su hijo/a se comunicará con él/ella el 8 de septiembre para presentarse y compartir información para sus clases virtuales. Usaremos Google Classroom para las clases virtuales y para la comunicación entre estudiantes y maestros. Los maestros publicarán tareas, anuncios y recursos en su Google Classroom. Google Meet será la plataforma virtual para la instrucción en vivo. Los estudiantes deben seguir su horario cuando se reúnan en sus clases virtuales.

Students Enter	8:01am
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Asistencia de los estudiantes:

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La póliza del distrito sobre la asistencia de los estudiantes sigue siendo la misma. La asistencia se tomará en Infinite Campus. Los estudiantes serán marcados como presentes, ausentes o tardíos en cada período de clase.

Distribución de alimentos para el desayuno / almuerzo

Aplicaciones de almuerzo

Los enlaces para las solicitudes de almuerzo se pueden encontrar en el sitio web del distrito en <https://www.paps.net/> también en Departments-Food Services. El almuerzo estará disponible para todos nuestros estudiantes en todos nuestros edificios con la excepción de East Campus, La escuela Dual Language y el programa PLP. Puede venir a la McGinnis a recoger el almuerzo en cualquier momento de 10:00 a.m. a 1 p.m. Si no es conveniente venir a la McGinnis, su hijo también puede ir a la escuela primaria más cercana para recoger el almuerzo.

Procedimientos de oficina

Todos los asuntos de la oficina principal se pueden realizar mediante una llamada telefónica a la oficina principal, por correo electrónico y solo si tienen una cita. Comuníquese con la persona adecuada o con el Sra. Melissa España directores de la escuela a: mespana@paps.net

Portal para padres de Infinite Campus:

Podrá tener acceso a los horarios, la asistencia y las calificaciones de los estudiantes en el Portal para padres. Los formularios que se encuentran en el internet estarán disponibles en el portal para padres. Para tener acceso al Portal de padres de Infinite Campus, necesitará un número de activación. Si no tiene uno, visite nuestro sitio web para solicitar su número de activación en <https://www.paps.net/Page/13308>

Útiles escolares y libros:

Los maestros le informarán cuáles útiles escolares, libros y / o materiales serán necesarios para las clases durante la enseñanza remota. Tendremos días designados en la escuela para recoger materiales de nivel de grado. Muchos de los recursos y programas que se utilizarán para las clases de sus hijos ya están disponibles en el internet.

Código de Conducta:

Referente a la tecnología, se espera el uso adecuado, tal como si estuvieran físicamente en la escuela. Se espera que los estudiantes usen la tecnología del distrito de manera responsable y apropiada. Esto incluye el comportamiento apropiado durante la instrucción en vivo, así como la integridad académica, como hacer trampa y plagio. Se impondrá disciplina a cualquier estudiante que no adhiere a cualquier área del Código de Conducta.

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Lista de Contactos:

Administración

Directora: Melissa España
Subdirector: Gregory Sneed
Subdirectora: Robyn Carrera
Subdirector: Robert Dahill

Consejeras

5to grado - Sra. Laverne Green
6to grado - Sra. Jacqueline Defilippes
7mo grado - Sr. Thomas Garcia
8vo grado - Sra. Luz Malava

Oficina principal / Secretaria principal: Sra. Justina Santiago

Enfermera de la escuela: Ms. Jurgita Katkauskaitė and Ms. Celeste Cott

Equipo de estudio infantil: Sra. Kathy Warlick, Sra. Tamara Colangelo, Sr. Kevin Lynn, Ms. Maribeth McCauliff & Ms. Micaela Sierra

Enlace con los padres: Sra. Carolyn Arlequin

Recibirán comunicación adicional en los próximos días. Toda la información más actualizada se publicará en el sitio web de nuestra escuela.

Próximas fecha importante:

- 8 de septiembre: primer día de clases

También puede visitar el sitio web de nuestro distrito en <https://www.paps.net> para obtener el calendario del 2020-2021.

Agradecemos su paciencia y apoyo mientras empezamos esta nueva aventura de enseñanza remota. Esperamos conectarnos con ustedes, los estudiantes y las familias, al empezar este año escolar. Estamos aquí para ustedes.

Sinceramente,

Ms. España, Ed.S.

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